

**Charges for Reservation Changes and Cancellations**  
(First class • Business class/IT Ticket)



**【 Cancellation charges ( Before ticket issuance ) 】**

(per person)

| Day of making Cancellation to the Travel Agreement  | Basic Season<br>Departure dates other than the dates listed under " Peak Season " on the right. | Peak Season<br>Departing during one of the following periods:<br>Apr 27-May 5, Jul 20- Aug 31, Dec 20- Jan 7 |
|---|---|--|
| 30 to 14 days before departure<br>(Peak season: 40 to 30 days before departure)                           | <b>¥5,000</b>   | <b>¥5,000</b>  |
| 13 to 4 days before departure<br>(Peak season: 29 to 10 days before departure)                            | <b>¥10,000</b>  | <b>¥10,000</b>   |
| 3 days prior to departure date to departure<br>(Peak season: 9 days prior to departure date to departure) | <b>¥30,000</b>  | <b>¥30,000</b>   |

**【 Cancellation charges ( After ticket issuance ) 】**

(per person)

| Day of making Cancellation to the Travel Agreement | Basic Season<br>Departure dates other than the dates listed under " Peak Season " on the right. | Peak Season<br>Departing during one of the following periods:<br>Apr 27-May 5, Jul 20- Aug 31, Dec 20- Jan 7 |
|--|---|--|
| Before departure                                   | Cancellation charges after issuing ticket will chargeable for ticket price of <b>30,000yen</b>  |  |
| After departure                                    | <b>100%</b>   |  |

**【 Charges for Reservation Changes 】**

(per person)

| Day of making Changes to the Travel Agreement |  | Basic Season<br>Departure dates other than the dates listed under " Peak Season " on the right. | Peak Season<br>Departing during one of the following periods:<br>Apr 27-May 5, Jul 20- Aug 31, Dec 20- Jan 7 |
|---|--|---|--|
| <b>Before issuance</b>                        | Until 4days prior to departure date<br>(Peak season: 10days before departure)    | Free of charge  | Free of charge   |
|   | 3 days or less prior to departure date<br>(Peak season: 10days before departure) | <b>¥30,000</b>  | <b>¥30,000</b>   |
| <b>After issuance</b>                         |  | <b>NON—CHANGEABLE</b><br><b>“ Cancellation charges after ticket issuance ” applies.</b>         |  |

\*Changes made for one of the following reasons are handled by cancellation and re-booking as new contract with handling fee.

- ① Correction or change of passenger's name (inclusive of spelling of a party to be boarding the plane).
- ② Change of the travel itinerary made upon client's request did not become valid due to the availability of the flight.
- ③ Postpone the departure date in 40 days or more.
- ④ Change in destination from overseas to domestic, or vice versa.
- ⑤ Change between different fare type of ticket  
i.e. IT fare (classified as IT fare) to Published fare (Normal fare, PEX, or A-PEX)

\*Please note that handling fee for flight reservation, or fees for other arrangements (applied for accommodations, rail passes or other travel arrangements made solely) are NON-REFUNDABLE.

\*For cancellations and changes for flight reservation, please contact immediately to ACROSS No.1 office you booked. If you have received your ticket already, please return it to your travel consultant.

\*Although you may change your original departure date to a new date more than 60 days after the original departure date, if you later try to cancel this new reservation in an attempt to avoid the cancellation charge, you will be asked to pay the cancellation charge based on your original departure date. These conditions apply for return date / flight change or cancellation as well.

\*Please note that the ticket may have to be issued earlier without intention of passenger depending on the period of traveling or airlines' reason .

\*Between the cancellation charge for the new departure and the charge for the reservation change, ACROSS No.1 shall charge you the higher amount.

\*The maximum cancellation charge is up to 100% of air fare.

\*Refunds are processed and refunded by bank transfer only, and ACROSS No.1. asks you to pay bank transaction fee. Please note that there are some financial situations that ACROSS No.1 cannot accept refunding procedures from. For further information on refunds, please feel free to contact ACROSS No.1 you booked.

\*ACROSS No.1 is not responsible for refund of fares between first/business and business/economy class in case of voluntary downgrade by the client.

\*There may be cases that after departure, we ask for additional charges in case passenger voluntarily asks for changes such as changing itineraries, abandoning the return segment which is out of original ticketed regulation.

\*This cancellations/changes policy here are only for First/Business class IT ticket, does not apply for package tours, hotel reservations, train/bus/rent a car pass, published fare ticket (ex. Normal fare, PEX, A-PEX)

\*Consumption tax is included in the charges mentioned above.

\*For questions or further information, please feel free to contact to ACROSS No.1 branch you booked.

< Revised on 13DEC 2010 >